

Blue Ridge Community College - Employee Job Description

Position Title: Courier	Classification: Work Study
Division: Transylvania County Campus	Pay Rate: \$8.50/hr.
Department: Transylvania County Campus	
To apply, contact: Delores Hogsed at (828) 694-1904	
Statement of Primary Purpose: Courier delivers mail between campuses.	
Essential Functions and Responsibilities: <ul style="list-style-type: none">• Pickups and delivers Transylvania County Campus (TCC) mail to Henderson County Campus (HCC) and delivers HCC mail to TCC.• Dependable person with reliable transportation for delivers	
Additional Duties and Responsibilities:	
Minimum Qualifications <ul style="list-style-type: none">• Valid Driver's License• Reliable transportation Education: Current student Knowledge and Skills: Physical Demands: Be able to lift heavy loads, i.e. 25-30 lbs.	
Date Last Revised: April 24, 2017	