

BLUE RIDGE COMMUNITY COLLEGE  
FACILITY RENTAL / SUPPORT FEE SCHEDULE  
FOR FY 2015-2016

|   | Standard<br>Rental<br>Rates                             | Non-Profit<br>Rental<br>Rates |
|---|---|-------------------------------|
| <b>Blue Ridge Conference Hall</b>   |   |                               |
| Full day (4+ hours)   | \$ 1,470.00   | \$ 735.00                     |
| Half day (1 to 4 hours)   | \$ 735.00   | \$ 368.00                     |
| Rehearsal Time (Full Day, 4 + Hours)  | \$ 735.00   | \$ 368.00                     |
| Rehearsal Time (Half day, 1 to 4 hours)   | \$ 368.00   | \$ 184.00                     |
| Pre-event space (when reserved separately)  | \$ 315.00   | \$ 158.00                     |
| Stage Extension Removal / Return Set-Up (otherwise always up)   | \$ 350.00   | \$ 175.00                     |
| Stage Risers  | \$ 250.00   | \$ 125.00                     |
| <b>Gala Meeting Space (Stage side of Conference Hall)</b>   |   |                               |
| Full day (4+ hours)   | \$ 630.00   | \$ 315.00                     |
| Half day (1 to 4 hours)   | \$ 315.00   | \$ 158.00                     |
| <b>McIntosh or Cortland Meeting Spaces</b>  |   |                               |
| Full day (4+ hours)   | \$ 420.00   | \$ 210.00                     |
| Half day (1 to 4 hours)   | \$ 210.00   | \$ 105.00                     |
| <b>Thomas Auditorium &amp; Gallery</b>  |   |                               |
| Full day (4+ hours)   | \$ 1,050.00   | \$ 525.00                     |
| Half day (1 to 4 hours)   | \$ 525.00   | \$ 263.00                     |
| Rehearsal Time (Full Day, 4 + Hours)  | \$ 525.00   | \$ 263.00                     |
| Rehearsal Time (Half day, 1 to 4 hours)   | \$ 263.00   | \$ 131.00                     |
| <b>Patton Auditorium</b>  |   |                               |
| Full day (4+ hours)   | \$ 420.00   | \$ 210.00                     |
| Half day (1 to 4 hours)   | \$ 210.00   | \$ 105.00                     |
| Rehearsal Time (Full Day, 4 + Hours)  | \$ 210.00   | \$ 105.00                     |
| Rehearsal Time (Half day, 1 to 4 hours)   | \$ 105.00   | \$ 53.00                      |
| <b>General College Space:</b>   |   |                               |
| Classrooms/Multi-Purpose/Board/Dining Rooms, & Patton Patio:  |   |                               |
| Full day (4+ hours)   | \$ 168.00   | \$ 84.00                      |
| Half day (1 to 4 hours)   | \$ 84.00  | \$ 42.00                      |
| <b>Conference Rooms:</b>  |   |                               |
| Full day (4+ hours)   | \$ 210.00   | \$ 105.00                     |
| Half day (1 to 4 hours)   | \$ 105.00   | \$ 53.00                      |
| <b>Patton Parking Lot &amp; Other Outdoor Space:</b>  |   |                               |
| Full day (4+ hours)   | \$ 315.00   | \$ 158.00                     |
| Half day (1 to 4 hours)   | \$ 158.00   | \$ 79.00                      |
| <b>Distance Learning Classroom:</b>   | ** \$50/hour<br>plus technical support<br>& supply cost | standard rate                 |
| <b>Additional Event Support Fees:</b>   |   |                               |
| Technical Support   | ** \$35/hour per technician                             | standard rate                 |
| Video recording services  | ** \$50/hour  | standard rate                 |
| Audio recording services  | ** \$50/hour  | standard rate                 |
| Satellite Downlink  | ** \$50/hour  | standard rate                 |
| Security (as required by the College)   | \$30-40/hour per officer                                | standard rate                 |
| <b>Administrative fee:</b> <i>The College may waive the facility use fees for local non profit organizations or governmental agencies in certain instances. Reference College Facilities Policies and Procedures section (5.8.1-D). When said instances are approved, the following administrative fees will apply:</i> |   |                               |
| Blue Ridge Conference Hall  | \$368 full day  | \$184 half day                |
| Gala Meeting Room   | \$158 full day  | \$79 half day                 |
| Conference Hall Pre-Event Space (when reserved separately)  | \$158 full day  | \$79 half day                 |
| McIntosh or Cortland Meeting Rooms  | \$105 full day  | \$53 half day                 |
| Bo Thomas Auditorium & Gallery  | \$263 full day  | \$131 half day                |
| Patton Auditorium   | \$105 full day  | \$53 half day                 |
| General College Space (Classrooms)  | \$42 full day   | \$21 half day                 |

**Cancellation fee:** 100% of the payment is refundable if cancelled at least 60 days prior, 50% refundable if cancelled between 30-60 days and full payment is forfeited if cancelled within 30 days of event.

**Cleaning fee:** An additional cleaning fee of \$100 may be applied for catering kitchen, if applicable.

**Damage fee:** An additional damage fee of \$100 may be applied in certain instances; customer will be invoiced for any remaining balance for repairs