

Blue Ridge Community College
Board of Trustees Special Called Meeting
November 20, 2017, 3 p.m.
Henderson County Campus
Technology Education and Development Center, Room 337

The Board of Trustees of Blue Ridge Community College met on Monday, November 20, at 3 p.m. on the Henderson County Campus in the Technology Education and Development Center Room 337 for a Special Called Meeting. A conference call opportunity was provided.

The following members were present (either in person or via telephone):

Chip Gould	Betty Gash	Josh Hallingse
Patricia Jones	Kelly Leonard	Mark Morse
Kathy Revis	Susan Robinson	Duke Woodhull

The following members were excused:

Jeremy Gibbs	John McCormick	Bill Ramsey
Andrew Riddle	Andrew Tate	Maxwell George

Others in attendance:

Laura Leatherwood	Chad Donnahoo	Chad Merrill
Peter Hemans	Tammy Pryor	

Call to Order

Chairman Gould called the meeting to order at 3 p.m.

Roll Call

As a conference call opportunity was provided, Chairman Gould proceeded with a roll call in order to identify those Trustees who were in attendance.

Ethics Statement

Following roll call, Chairman Gould read the following Ethics Statement:

Board Members, Madam President, financial and administrative staff:

- a. You are reminded that you have a duty to avoid all conflicts of interest, potential conflicts of interest, and appearances of conflicts of interest.
- b. Do any of you know of or anticipate any conflict of interest, potential conflict of interest or appearance of conflict of interest regarding the matters on the agenda for today's meeting?

In response, Chairman Gould reported that he had a conflict of interest as both of the contractors who submitted bids are customers of his business. He further recused himself from voting, even in the event of a tie, and stated that he would not take part in discussion. These minutes reflect that report.

Approval of Contractor for NCCCS Project #2107 - Spearman Building Project


Chairman Gould stated that the Spearman Building Addition Project #2107 constitutes a formal project, \$500,000 or more, pursuant to state construction requirements. The College posted a Request for Proposals on the North Carolina Interactive Purchasing System on September 18, 2017. The mandatory pre-bid meeting was held on September 27, 2017 with ten contractors attending. The College received no bids by the October 24 deadline. The College re-advertised for bids with a November 16, 2017 deadline. The College then received two bids; the lowest bid of \$1,321,000 was submitted by Cooper Construction Company.

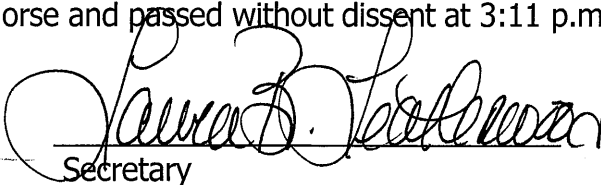
Mr. Hemans then led a comparison of the two bids, talked about the approval process with the state and the project timeline. Discussion began.

Following discussion and after all questions were addressed, a motion was made by Kelly Leonard to approve Cooper Construction Company as the general contractor for the Spearman Building project based on lowest bid submission. The motion was seconded by Duke Woodhull. With none opposing, the motion carried unanimously. Chairman Gould did not participate in discussion nor did he vote.

Adjournment

With all business concluded, a motion was made by Betty Gash to adjourn the meeting. The motion was seconded by Mark Morse and passed without dissent at 3:11 p.m.


Chairman


Secretary